Edwin N. Lassettre Fund for Chemistry Graduate Student Travel Supplements

A fund for supporting conference travel for Chemistry graduate students has been created in honor of Edwin N. Lassettre. The goal of the funding is to enable more graduate students to give posters or make presentations at key conferences in their fields. This award will provide $400 per student as a supplemental source of support, and applicants are expected to seek funds from their advisor and/or professional associations. Up to four awards are expected from this fund, although not all may be made this academic year. Applications for funding will be reviewed twice per year (December and April) and are expected to be completed at least one month before the conference. Applications for December funding are due Friday, December 13.

1. Student Information

Name:

Faculty Advisor:

Start Date in Program (semester, year):

Progress in Program:
   Coursework Completed ______
   Progress Report Completed ______
   Proposal Completed ______
   ABD Status ______

Projected Date of Degree Completion (semester, year):

2. Conference Information

Conference Title:

Sponsoring Organization:

Conference Location:

Conference Dates:

Estimated Travel Costs:
   Registration ______
   Transportation ______
   Lodging ______
3. Materials Required from the Applicant

- Brief letter of intent describing why presenting at this conference is important to your career. Be specific about the nature of the conference in relation to your career goals. Describe any other sources of support that you have requested and the status of your request (including a request to a professional association or your advisor).

- Copy of abstract submitted. If available, include a copy of documentation that establishes that the presentation has been accepted at the conference.

- Current curriculum vita.

4. Materials Required from the Research Advisor

The applicant's research advisor must provide a brief letter (hardcopy or email) addressing:
- the quality and prestige of the conference
- the quality and importance of the applicant's work to be presented
- the relevance of attending the conference to the student's career

A supporting letter from the advisor indicates that he/she agrees to cover the balance of the conference costs if the student receives this departmental award.

Note: All materials must be received before the application will be reviewed. Applicants should send hardcopies to: Rea Freeland, Associate Head, x87981 or rf51@andrew.cmu.edu.